

Dear students,

Are you looking for a unique opportunity to get more experience in the world of publishing? Are you motivated to support young researchers to publish their work? Then apply for a position as a **board member of Public Note!**

In short, we offer:

- A large network in the social sciences;
- An insight into the processes behind (semi-)scientific publications;
- A lot of space for own initiative & development;
- A cooperation with the renowned public administration organisation NIG;
- An extra-curricular activity that is valuable for your resume.
- And a diverse and fun team to be part off!

About Public Note

Public Note is a **semi-scientific journal** for and by **young researchers** in the social sciences. Excellent bachelor's, master's and PhD-students can publish their work in this journal. Our goal is to ensure that interesting and valuable papers are shared with a **wider public** in both academia and practice. Public Note can be a student's **first step** in the world of academic publishing.

Take a look at our website: www.public-note.com

The current board consists of five master students and three PhD-students. We are looking for social science master's students to join our board. As a board member, you are responsible for **recruiting** new authors, **guiding authors** in the process towards publication, **reviewing** articles and **working on the content and design** of Public Note. Next to these general tasks, each board member has their own specific position, such as editor in chief, chair, secretary, social media manager, etc. There is also room for more **creative ideas** and new initiatives!

There are currently **three open positions** in our board:

- **Chair:** (1) delegating, keeping an overview and taking on leadership; (2) chairing and preparing meetings; (3) representing a professional organization to outsiders;
- **Secretary:** (1) being the first point of contact for our network, reviewers and new authors; (2) in charge of internal administration of Public Note; (3) supporting the chair and editor in chief in major decisions;
- **Treasurer:** (1) creating a yearly budget; (2) in charge of contact with our partner organisation, NIG; (3) in charge of the budget and financial expenses all year round.

We are **also looking for people** who would like to **fulfil a different role**, such as external affairs officer, social media officer or head of activities. It is important to us that you enjoy your position and learn a lot.

We are looking for someone who:

- Is a master's students in the field of social sciences;
- Is enterprising and persevering: you come up with ideas about recruiting authors and interesting research themes and forms;
- Is motivated to use their network among (recently graduated) students;
- Enjoys working in a team: you are part of an editorial team with many different (research) perspectives and you have contact with many students.
- Can invest around 3-5 hours per week into Public Note, while being flexible to sometimes put in a bit more hours and sometimes a bit less.

Interested? Please send a short email about yourself and your motivation to info@publicnote.nl before the 31st of January. Do you have any question? Have a look at www.public-note.com or send us an email at info@publicnote.nl!